

**American Society of Mechanical Engineers (ASME)  
Smart Materials, Adaptive Structures, and Intelligent Systems (SMASIS)  
Division**

Spring Meeting at the 2023 SPIE SS + NDE Conference, Long Beach, CA  
7:00 - 9:00 pm (PST), Tuesday, March 14, 2023

Format: In-Person and Remote  
(Remote Meeting Information is Provided to Members and Friends)

**MINUTES - DRAFT**

1. Hybrid Meeting Logistics (Secretary)
2. Introductions (Chair)
3. Attendance and Acknowledgment of Visitors (Secretary) Thanks to everyone especially those attending at late hours all over the world. Mark your name on the online roster, update it if needed.
4. Division Operations (Chair)

**Review and accept minutes. Oliver Moved, Diann second. Motion passed.**

4.1. New Division Status (Diann Brei)

4.2. Treasury Report (Treasurer/Vice-Treasurer)  
Janet reported. Provided balance of segregated account.  
Diann reminded everyone that we are not giving honorariums for awards for two years.

4.3. Membership Report (Secretary / Barbara Zlatnik)  
Onur: Reported on the senate numbers. See slide  
Membership – has grown to 400  
Onur reviewed the process on how to pick SMASIS as your preferred Division.

4.4. Website and Communications (Secretary / Sergio Lucato)  
Onur reviewed the official ASME division web page. TC sub-pages are live now. More updates to come  
ASMS archive site. Check awards and membership info here.  
Do we still need to have two pages? 2016 started. Ability to edit. Archive? Private hosted, institutional. We've been able to import it from one host to another. Decision needs to be made by 2026.  
And maybe by 2026 ASME will have a better solution.  
New SMASIS email addresses established for announcements – critical or community

4.5. TC Coordination (Andy Sarles/Steve Anton)  
Steve and Andy are documenting TC admin best practices. Reviewed goals and approach to the project. Andy reviewed the results of a TC leader survey. Andy welcomes feedback on what would improve TC operations. One comment: notification on TC meetings. Comment that they

didn't receive information. Could it be in the program? Per Rich: miscommunications. TCs were notified that they had rooms but some did not follow thru.

SPIE has said they will put our meetings into the program next year.

#### 4.6. Division Newsletter (Diann Brei/Janet Sater/Sergio Lucato)

Reinstituting the newsletter. Got the team back together. 2X a year. Member provided content. Sergio makes it look good. Feature story, student spotlight, Suggestion for the thank you/call out: Leslie ?? (sorry missed this last name) is retiring. Been very supportive. Also recognize at SMASIS

#### 5. Awards (Vice-Chair)

Concerns about delays with awards. Bjoern's university had a cyber attack. Official calls for nominations coming out soon.

##### 5.1. Adaptive Structures and Material Systems Award (Ralph Smith)

##### 5.2. Gary Anderson Award (Vice-Chair)

##### 5.3. Ephraim Garcia Award (Vice-Chair) Doing award, honorarium is uncertain. Discussion about making it an endowed award

##### 5.4. SMASIS Division Best Paper Awards (Vice-Chair)

##### 5.5. ASME Fellows (Marcelo Dapino) ASME wants to grow the number of fellows. Marcello reviewed the program and deadlines including criteria. Reviewed what is required to nominate someone.

Deadline TBD. Awards are in the conference budget this year. No honorariums for TC best papers this year.

Dedicated Service Awards going to Marcelo

#### 6. SMASIS Conference Update (James Gibert/Sherry Towfighian/Johannes Riemenschneider)

James updated everyone on SMASIS 2023 in Austin Sept. 11-13. Reviewed submission stats. Structural health monitoring s down due to a conflict with another conference.

#### SMASIS journal publication opportunity

Childcare options - child care facilities on site??? Note from BZ: As far as I know, this is incorrect. The Childcare Program refers to the fact that ASME will reimburse attendees up to \$150 for childcare for anyone that brings their kids to the conference. There is information about this on the conference web site.

Question about registration fees remaining high. There was discussion that SMASIS fees, while a little higher than some of the other ASME conferences, are in line with conferences overall. Attendees should register in advance to get the best rate. It is higher on site.

#### 7. TC Updates (TC chairs/co-chairs/ reps)

AMM update ascension bylws approved

ASDC

SHM TC

AMTIS

BSMS TC

EH TC

Other Conferences: ECCOMAS Thematic Conference on Smart Structures and materials July 3-6, Patras, Greece

#### 8. New Senate Member Nominations (Chair)

Guobiao Hu –  
Xuan “Peter” Zhu

Action: create a defined set of rules to become a member of Senate/  
Henry Moved to accept Oliver Second Motion passed to accept both nominrd sd senate members

9. Other Business (Chair)

10. Adjourn and Reminders (Chair)

Actions:

See who chooses SMASIS first, vs what divisions are their second and beyond choice.

Ask Leila about the fellows app not allowing bulleted lists??

Are emails going out about PO submission deadline 3/23

Get TC leadership from slides and update Personify

IWSHM conflict this year really hurt that track.